

Important Information Regarding Jury Service at the Washington Superior Court Criminal Division

Juror Reporting Instructions

Call the juror phone at 802-479-4206 after 5:00pm the night before you are scheduled for jury service for reporting instructions.

Location and Parking

We are located at 255 North Main Street, Barre, VT. Please enter through the front door on Main Street.

We do not have a designated parking area. There are limited metered parking behind the Northfield Savings Bank and across the street behind Aubuchon Hardware.

There is also a parking lot on Summer Street next to Summer Street Auto. Please be careful **not** to park in the PERMIT PARKING ONLY spaces. The Court will **not** pay for parking tickets.

Time Commitment Expectations

Jury Service will consist of up to three jury draws or no more than three jury trials per juror. Jury Orientation will be considered your first jury draw.

Plan to stay at court until at least 4:30pm.

What To Expect at a Jury Draw

Court staff will greet you and present a general orientation, answer your questions and discuss your concerns. The judge will then discuss our system of justice and answer your questions. The rest of the day will be spent drawing juries from your panel for specific trials. Plan to stay at court until at least 4:30pm.

Emergencies/Reporting Absences/Excuses

If you have an emergency which affects your jury service, please call 802-479-4252 as close to 8:00am

and speak with Paula Tremblay or email: paula.tremblay@state.vt.us.

You may also receive emergency calls at this number, and a message will be relayed to you.

Medical excuses are given first priority. A note from your physician must accompany all medical requests. The court always works with you to plan around scheduled appointments, vacations, or business hardship. We try to minimize the disruption that jury service might cause you.

Lunch

Lunch is normally one hour. You may choose to go out or you may bring your lunch and eat in the jury room.

Miscellaneous

Please note that anyone entering the building may be screened by a court security officer. You may not bring weapons into the courthouse.

Due to the nature of jury service and the court process itself, there are often periods of waiting. You may bring reading material to pass the time. There are brief recesses throughout the day. No childcare is available.

Smokers will be directed to a designated area outside the building.

Other Concerns

If you have any special needs please bring them to the court clerk's attention. All electronic devices, including cell phones, must be turned off while court is in session.

Hearing assistance devices can be made available.