

Important Information Regarding Jury Service at the Windsor Superior Court Criminal Division

Juror Reporting Instructions

Call the juror phone at 802-295-8865 the night before you are scheduled for jury service for reporting instructions.

Directions

We are located at 82 Railroad Row, White River Jct., VT.

If approaching from Interstate 89, proceed to the downtown area, go through the stop sign, bear left across the railroad tracks you will be facing the courthouse. Parking for jurors is on the right side of the building between the court house and the railroad station and is marked "juror parking". A map can be found at www.vermontjudiciary.org

Time Commitment Expectations

There is generally a "jury draw" once each month. This is when the complete panel of jurors meets for one day to be given assignments for specific trials. The random selection process is done completely by computer. Jurors are qualified to serve on up to three trials.

What to Expect at a Jury Draw

Court staff will greet you and present a general orientation, answer your questions and discuss your concerns. The judge will then discuss our system of justice and answer your questions. The rest of the day will be spent drawing juries from your panel for specific trials. Plan to stay at court until at least 4:30pm.

Emergencies/Reporting Absences/Excuses

If you have an emergency which affects your jury service, please call 802-295-8865.

Medical excuses are given first priority. A note from your physician must accompany all medical requests. The court always works with you to plan around scheduled appointments, vacations, or business hardship. We try to minimize the disruption that jury service might cause you.

Lunch

Lunch is normally one hour. You may choose to go out or you may bring your lunch and eat in the jury room. There are many local places to eat.

Miscellaneous

Please note that anyone entering the building may be screened by a court security officer. You may not bring weapons into the courthouse.

Due to the nature of jury service and the court process itself, there are often periods of waiting. You may bring reading material to pass the time. There are brief recesses throughout the day. No childcare is available.

Smokers will be directed to a designated area outside the building.

Other Concerns

If you have any special needs please bring them to the court clerk's attention. All electronic devices, including cell phones, must be turned off while court is in session.

Hearing assistance devices can be made available.